

Narara – Wyoming Cricket Club
MINUTES
of the Committee of Management Meeting held at
The Grange Hotel on Thursday, June 23, 2016

Meeting Opened: by the President at 7.03PM

Attendance: M Smith, P Moriarty, L Egan, G Crowe, J Moriarty, T Maurer, P Ness, S Anderson

Apologies: G Rowlands

Proxies: Nil

Moved: G Crowe **Seconded:** J Moriarty that the apologies and proxies be accepted. **Carried**

Minutes of Previous Meeting: June meeting minutes (Attachment “A”) distributed by L Egan via email.

Moved: J Moriarty **Seconded:** G Crowe that the minutes be accepted. **Carried**

Matter Arising from Minutes: Refer Attachment “A” and;

1. M Smith requested completion date for finalizing review of documentation be extended to September
2. Grant funds of \$1898.44 received from CNSW
3. L Egan will follow up with P Stuckey for a firm date for the Patrons match
4. P Moriarty will circulate proposed policy for claiming of expenses prior to July 7th

President’s Report: Mark welcomed members back to the Committee

Moved: M Smith **Seconded:** S Anderson that the President’s report be accepted. **Carried**

Correspondence: As forwarded and;

1. Details of CCCA AGM & SGM June 28th, 2016, including proposed changes to Constitution
2. Nomination form for CCCA Executive committee and EOI for Zone Administrator
3. Request for support for affiliation to CCCA from CCSCA
4. New grant facility (Stronger Communities Grants) under new combined Council structure
5. Warnervale CC proposing they organise and host a CCCA presentation night at Wyong Leagues Club
6. Minutes of AGM to Members and CCCA
7. Details of CCCA Executive Committee nominations
8. Phone call from CCCA seeking preferred curator for Fagan Park
9. Cricket NSW hosted coaching seminar July 6th at Ourimbah RSL commencing at 6.30pm. Level 1 and above encouraged to attend
10. CCCA Executive Committee nominees – G Kavanagh, P Deaves, D Frazer, G Rowlands, D Bell, G Crowe. Existing EC members W Whitmore & P Ness have one year remaining
11. Verbal (& text confirmation) from P Stuckey that he could not serve on the committee. At the time of nominating he was not aware we had moved to Thursday meetings which clash with a long standing personal commitment
12. Advice from CCCA that G Crowe had withdrawn his Executive Committee nomination which leaves 5 nominees who will automatically fill the 5 vacant positions

Moved: L Egan **Seconded:** M Smith that the correspondence be accepted. **Carried**

Matters Arising from Correspondence:

1. Item 4 – CCCA have declined the offer and will advise clubs when caps arrive
2. Item 8 – Agreed that we should curate Fagan Park provided R Cross is in agreement. There would be a short handover period from Brian Hoffman whilst Robert acquainted himself with the equipment. P Moriarty raised the question of what costs we would pay in relation to items such as wicket soil, fuels, paints and repair costs. L Egan undertook to write to the CCCA once Robert has returned from overseas.

Treasurer's Report:

1. No written report provided due to lack of activity since the AGM
2. Grant \$1898.44 received from CNSW
3. Paul asked if we could write to CCCA to obtain firm costs that will be passed on to us for the use of both turf and synthetic surfaces by our third grade side. L Egan will attend.

Moved: P Moriarty **Seconded:** S Anderson that the Treasurer's Report be accepted.

Carried

FORMATION OF SUB COMMITTEES, DELEGATES & OTHER REPORTS:

Selection Committee: To be appointed at our August meeting. Secretary will be calling for nominations in early July

Practice Committee: G Rowlands & M Smith. Mark will talk to Glenn about getting commitments from other senior players to assist

Player Liaison Officer: J Moriarty

Retention Committee: G Rowlands, P Ness, G Crowe

Turf Wicket Committee: R Cross, J Moriarty, J Jordan

Gear Steward: P Moriarty

NWJCC Delegate: P Moriarty as per AGM

CCCA Delegates: M Smith, L Egan, G Crowe as permanent alternate delegate

Sponsorship, Fundraising & Grants Committee: P Ness, T Maurer, M Smith

Social Committee: M Smith, S Jordan, S Anderson, P Stuckey

Publicity Committee: P Ness, D Beswick (TBC by P Ness), A Walsh (webmaster), L Egan

General Business:

1. Discussion and voting on proposed changes to CCCA Constitution – Attachment 'B'. M Smith & P Ness walked the committee through the reason behind each of the changes and it was agreed that we would support them all.
2. P Moriarty advised that he had been speaking with Mal Barsing about a device which connects to a mobile phone to facilitate payment transfers. It sounds similar to products available through financial institutions but is a commercial product retailing for \$19.95 (Officeworks). Payments attracted a 1.9% fee which is less than that charged by financial institutions. Paul has undertaken to investigate further.
3. P Ness reported that CNSW has approved a grant of up to \$8747.27 (25% of the cost of a roller valued at \$35,000.00). The funds must be used by December 31st 2016 and should the final cost price be less, the value of the grant will reduce accordingly. In relation to the acquisition of a roller, Rob Cross has quotes for 2nd hand units and Dave Stapleford has advised that he will keep an eye out as well.
4. P Ness advised that the notice boards have arrived and has recruited J Moriarty to assist with installation at The Grange. Mick Hill has been extremely generous in fully funding both boards, one of which will be used by Wyoming FC.
5. Preseason training will commence on Sunday, August 7th at 9.00am at Tumbi Indoor (TBC) for 3 weeks and move to Alan Davidson Park on Saturday, August 28th commencing at 1.00pm

Meeting Closed: 8.15pm

Upcoming Meetings

Committee of Management Meeting – August 4th, 2016 @ The Grange @ 7.30pm

Attachment “A”

Ongoing items for attention

Issues Due for Completion or Update	Responsibility	Complete By
Establish Asset & Depreciation and replacement register	PM / PN	7/7/16
Progress report on organisation of Patrons Match	PS/LE	7/7/16
Formulate policy for claiming of expense reimbursements	PM	7/7/16
Forward spreadsheet outlining details of grant applications	PN	7/7/16
Report on grant application for purchase of new roller & container	PN	4/8/16
Seek EOI for purchase of club ties and scarves	PN	4/8/16
Review curators honorarium for 2016-17 season during off season	Committee	4/8/16
Further information on phone app for SMS communications	PN	4/8/16
Discuss payment & installation of noticeboard at The Grange	PN	4/8/16
Book Tumbi Indoor for 7,14,21/8 from 9.00am – 11.00am	GR/LE	4/8/16
Discuss curating Fagan Park with Rob Cross	LE	4/8/16
Seek details of cost for us to curate Fagan Park from CCCA	LE	4/8/16
Seek details of costs (share of ground fees / curators) for 3 rd Grade	LE	4/8/16
Update on viability of mobile payment equipment	PM	4/8/16
Issues NOT YET DUE for Completion or Update		
Review equipment & apparel supplier during off season	PM	1/9/16
Undertake refresh of website – to be addressed during the off season	PN/AW	1/9/16
Follow up laying of dolerite at Alan Davidson nets with Council	LE	1/9/16
Code of Conduct & documentation review progressing MS 7/7/16	MS	1/9/16
Confirm D Beswick for Publicity Committee	PN	1/9/16
Painting of sight screens	JM/RC	15/9/17

Attachment ‘B’

Proposed Amendments to the Central Coast Cricket Association

Constitution (dated 27th May, 2009) as currently lodged with NSW Office of Fair Trading

PART II - AFFILIATION AND MEMBERSHIP (page 4)

CURRENT 3. i. The Cricket Clubs affiliated with the Association shall be

Doyalson Wyee Cricket Club, Gosford Cricket Club,
Kincumber Avoca Cricket Club, Lisarow Ourimbah Cricket Club,
Mountains Kariong Cricket Club, Narara Wyoming Cricket Club,
Terrigal Matcham Cricket Club, The Entrance Cricket Club,
Toukley District Cricket Club, Umina District Cricket Club,
Woy Woy Cricket Club, and Wyong District Cricket Club. **(Note: At 23 April 2009 – Warnervale Cricket Club is in the process of working towards becoming a fully-affiliated club)**

NEW 3. i. The Cricket Clubs affiliated with the Association shall be Brisbane Water Cricket Club, Kincumber-Avoca Cricket Club, Lisarow-Ourimbah Cricket Club, Narara-Wyoming Cricket Club, Northern Power Cricket Club, Southern Spirit Cricket Club, Terrigal Matcham Cricket Club, The Entrance District Cricket Club, Warnervale Cricket Club, Wyong District Cricket Club

EXPLANATION / RATIONALE The proposed changes would bring our constitution into line with accepted current practice.

The following clubs would be removed from our constitution as members:

Doyalson Wyee Cricket Club,
Gosford Cricket Club,
Mountains Kariong Cricket Club, Toukley District Cricket Club,
Umina District Cricket Club,
Woy Woy Cricket Club

The following clubs would be added to our constitution as members:

Brisbane Water Cricket Club,
Northern Power Cricket Club,
Southern Spirit Cricket Club

SPECIAL NOTE

The only clubs entitled to vote in favour of (or against) this proposed change will be:

Kincumber-Avoca Cricket Club, Lisarow-Ourimbah Cricket Club,
Narara-Wyoming Cricket Club, Terrigal Matcham Cricket Club,
The Entrance District Cricket Club, Wyong District Cricket Club

PART II - AFFILIATION AND MEMBERSHIP

CURRENT

iv. Applications for Affiliation may be accepted from Association Junior Bodies and other Bodies of Association level. These are the Central Coast Junior Cricket Association, The Central Coast Women's Cricket Association and the Central Coast Cricket Umpires Association

NEW

iv. Applications for Affiliation may be accepted from other Cricket Bodies of Association level. This includes the Central Coast Cricket Umpires Association.

EXPLANATION / RATIONALE The proposed changes would align our constitution with the current situation.

The following associations no longer exist; having them removed from our constitution provides simplification and greater clarity:

Central Coast Junior Cricket Association
Central Coast Women's Cricket Association

Membership and Office Bearers (page 4) CURRENT

4. i. The members of the Association shall consist of Delegate Members and members of the Executive Committee.

ii. The Office Bearers of the Association shall consist of the Chairman, Deputy Chairman, Executive Officer/ Association Administrator (Ex Officio), PLUS between 2 and 4 other members who will be elected as Directors of the Central Coast Cricket Association at the Annual General meeting of the Association. This body will be known as The Executive Committee and a Chairman and Deputy Chairman will be elected from within the elected members at the first meeting of the Executive Committee.

All elected Office Bearers shall be elected from those delegates elected annually by bodies entitled to elect members of the Committee pursuant to paragraph (iv a) of this Clause.

NEW

4. i. The members of the Association shall consist of Delegate Members and members of the Executive Committee.

ii. The Office Bearers of the Association shall consist of the Chairman, Deputy Chairman, PLUS between 3 and 5 other members who will be elected as Directors of the Central Coast Cricket Association at the Annual General meeting of the Association. This body will be known as The Executive Committee (or Board) and a Chairman and Deputy Chairman will be elected from within the elected members at the first meeting of the Executive Committee (Board).

All elected Office Bearers shall be elected from those delegates elected annually by bodies entitled to elect members of the Committee pursuant to paragraph (iv a) of this Clause, or from candidates suitably endorsed by the President and Secretary of an affiliated club or association of which they are a financial member.

EXPLANATION / RATIONALE

The words 'Executive Officer/ Association Administrator (Ex Officio)' would be removed, in line with accepted standards of good governance which prevent individuals remunerated by a non-profit organisation to also act as a Director of that same organisation. This eliminates many of the actual or perceived 'conflict of interest' situations in decision-making, especially with respect to the Board's role for oversight. Additionally, with this amendment in place, any controversial or unpopular decisions made by the Board can now be clearly assigned wholly to the Board, rather than being also attributed to association employees.

With the amendment brought about above, the number of 'other members' of the Board would be increased by one, so as to maintain the current total number of Directors (ie seven).

The addition of the words "***, or from candidates suitably endorsed by the President and Secretary of an affiliated club or association of which they are a financial member.***" would bring our constitution into line with accepted current practice. (These words were added in the 2012 version of the CCCA Constitution, though that version was not registered with the Office of Fair Trading). The amendment would allow any suitably endorsed member of a club or association to stand as a candidate for office.

Right of Appeal of Disciplined Member. CURRENT

14 i A member may appeal to the Committee in general meeting against a

resolution of the Executive which is confirmed under Clause 13 (iv) within 7 days after notice of the resolution is served on the member, by lodging with the Association Administrator a notice in writing to that effect.(This clause does not apply to Code Of Conduct Citations and processing)

NEW

14 i A member may appeal to the Committee in general meeting against a resolution of the Executive which is confirmed under Clause 13 (iv) within 7 days after notice of the resolution is served on the member, by lodging with the Executive Officer of the CCCA a notice in writing to that effect, and with a fee of \$200 (plus GST). This fee is refundable if the appeal is upheld, and the Board MAY decide to refund the fee if the appeal is rejected.

EXPLANATION / RATIONALE The proposed changes would align our constitution with our current practices since 2012. The addition of the words (***plus GST***) makes clear that GST (currently 10%) will be added to the fee.

PART I – PRELIMINARY

Interpretation

1. i. In this Constitution, except in so far as the content of subject matter otherwise indicates or requires:-

CURRENT

(f) "Executive Officer OR Association Administrator" means the person who holds the office of administrator of the Association in accordance with the provisions of Clause 18 of this Constitution, where no person holds that office, the public officer of the Association;

NEW

(f) "Executive Officer" means the person who holds the office of Executive Officer of the Association in accordance with the provisions of Clause 18 of this Constitution; where no person holds that office, the public officer of the Association;

EXPLANATION / RATIONALE The proposed change would standardise the Job Title, and simplify our constitution. Accordingly, throughout the constitution, all instances of the title 'Association Administrator' would be removed, and replaced (where necessary) with the title 'Executive Officer'. (There are 44 instances to be amended